

**Health and Adult Services  
Meeting of the Corporate Director and Executive Members (HASEX)**

**Minor Adaptations**

**6 March 2020**

<b>1</b>	<p><b>Key purpose of the report or briefing note</b> To inform the Executive Member of the proposal to extend the Minor Adaptations contracts so that a strategic review of this activity, as well as associated contracts, can be undertaken and future partnership working can be negotiated with district/borough councils and health partners.</p>	
<b>2</b>	<p><b>What type of report is this?</b> Information/briefing item Decision required</p>	<p>Y/N Y/N</p>
<b>3</b>	<p><b>Recommendations</b> That the Executive Member notes the content of the report and Gateway document (attached)</p>	
<b>4</b>	<p><b>Report details</b> Details of the options considered are detailed in section 1.3.</p>	
<b>5</b>	<p><b>Significant risks and mitigation</b> This approach mitigates risks to best effect. There was limited response to a previous procurement process.</p> <p>The risk of making commissioning decisions at various times without the opportunity to work towards a more coordinated and collaborative approach it removed and the potential to work more closely with the community equipment service can be explored.</p> <p>The risk of service interruption due to failed procurements for any of the individual services is removed.</p>	
<b>6</b>	<p><b>Consultation</b> No formal consultation has been undertaken.</p>	
<b>7</b>	<p><b>Resource and financial implications/benefits</b> Section 1.2 of the attached Gateway document outlines the budget, savings and activity linked to the individual contracts</p>	
<b>8</b>	<p><b>Legal</b></p>	

	There is no impact from a legal perspective as the action is in line with procurement regulations and has been approved by Procurement Assurance Board.
<b>9</b>	<b>Impact on other services/organisations</b> There is no impact on other services, organisations or people at this time.
	<b>Equalities Implications</b> There is no impact in relation to equalities considerations.
<b>10</b>	<b>Next steps</b> To progress with contracts extensions and plan the strategic review.

**Janine Tranmer, Head of Quality & Market Improvement**  
**Dale Owens, Assistant Director Service Development & Quality**

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